

Brand Guidelines



The Company Introduction

The Design Guidelines

These comprehensive guidelines serve as a blueprint for leveraging the visual identity to intricately weave together the essence of the brand and its diverse verticals, forming a unified narrative that resonates across all aspects of its presence.

Guidelines FY24 Updates

- Brand Color Usage
- Logo Placement
- Co branding Principles
- Redington creative strategy
- Redington Social Media Aspects
- Redington Event Guidelines

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About Redington



Boilerplate: About Redington

Redington Limited, an integrated technology solutions provider and a Fortune 500 company, enables businesses in their digital transformation journeys by addressing technology friction - the gap between innovation and adoption. With presence across 40+ markets through 60 subsidiary offices, over 300+ brand associations, and 43,000 channel partners, Redington enables seamless and end-to-end distribution for all categories of IT/ITeS, Telecom, Lifestyle, and Solar products in India, Singapore, South Asia, Middle-East, Africa and Turkey. Through its concentrated focus on technology, innovations, and partnerships, Redington is one of the most trusted distributors of products, services, and solutions across the world.





Brand Core

Vision & Mission Statement

Vision

Be the preferred company for connecting buyers and sellers.

Mission

Offer a platform using technology to enable seamless flow of products and service.



Redington Culture | Ethics

Core Values

What we believe

Our core values are the fundamental pillars of the Redington culture that guide our behaviours and actions, both within and outside of Redington. They are the principal that set the direction for our vision, mission and goals

think Trice



Results Through Teamwork



Customer centricity



Respect and Trust



Strive for Excellence



Uncompromising Integrity



Redington Culture | Ethics

Core Behaviours

How we Act

Our core behaviours are cemented by our core values and help us stay consistent and effective in our practices

RESPONSIVE, HAVING A BIAS FOR ACTION





COMMIT AND DELIVER WITH TRANSPARENCY AND QUALITY





STRIVE FOR CONTINUOUS IMPROVEMENT

PRIORITISE ONE REDINGTON





Differentiators

What Sets Us Apart

Future-Ready Mindset:

Our external focus and data-driven decision-making capability help us remain cognizant of changes in consumer behavior, evolving services-based business models and technology adoption.

Outside-In Approach:

With an outside-in perspective, we adapt, evolve and respond with our ability to recognize and navigate a dynamic technology landscape.

Passion to Win Together:

We believe our success has always been based on longstanding, seamless partnerships and alliances with our customers, vendors and channel partners.

Technology-Led Initiatives:

We invest our time and capital to understand and build cutting-edge platforms that create future-ready infrastructure and services for our customers and stakeholders.

Data-Driven Organization:

Across the ranks of our organization, our mandate is to make our data clean, enhanced and available to everyone.



Brand Messaging



Voice & Tonality

It's not what you say, it's how you say it."

Redington should speak in a tone that is not overtly professional and technical while at the same time does not reduce the impact and relevance of the points that have to be made.

Redington is the advisory that consumers turn to for help in adapting technologies. The following points will help determine Redington's tone of voice:

Be Conversational

A conversational tone sets us apart from other retailers. We often speak in fragments, so it's fine to use them in your writing. Use personal pronouns (i.e., we, you, our, your).

Use first person instead of third:

Use "We would love to help" over "Redington would be happy to help".



Voice & Tonality

Use a gender-neutral voice:

Ensure that every message sounds the same in a male and female voice.

Use short sentences:

The more concisely you can put a message across, the better. Instead of "I will provide you with suggestions on your performance so you can overcome the challenges you encounter every day." write "I help you overcome the daily challenges of working, so you feel less stressed.")

Use contractions:

Make your copy sound more like how real people speak.

Use periods instead of commas:

Make sentences more easily digestible by using periods instead of commas. "We are here. Whenever you need us



Ecosystem Connects

Our logo represents **synergy** i.e. how we enable different elements within the ecosystem to come together as a unit. Driven by technology, we want to be platform which provides solutions to multiple players could be:

Manufacturers of products/technology

Who are looking for solutions to reach or service their customers such as distribution, support, warehousing, marketing etc.

Service Providers

Who want to be connected more closely with their customers

Channel Partners

Who are looking for reliable partner who can provide them products that meet their customer needs and services such as warehousing, marketing, training, consulting etc.

The tagline helps position ourselves as a platform that provides solutions for our ecosystem. The statement, 'Seamless Partnerships' is industry agnostic and when used with Redington, it provides context.



Bridging Divides

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(awaited content)





Visual Identity



Logo Usage Guidelines

The vibrant full-color wordmark stands as the cornerstone of the Redington logo. Complementing this primary logo are the one-color and wordmark variations, which serve as tertiary options suitable for diverse backgrounds.

Full-color logo (preferred)



For instances where the full-color logo isn't viable, one-color and reverse renditions are at your disposal.

Gray scale logo



Rest assured, we provide formats in AI, PNG, and EPS, catering to both RGB (web) and CMYK (print) needs.

Page Link

One-color logo/ Reverse logo





Logo Usage Guidelines











DO

Utilize the approved Redington logo when referring to partnerships with us and our services.



DC

Using our white logo is acceptable for dark backgrounds. However, prioritize the full-colored logo as the first preference, with the white logo being the secondary option.



DON'T

Do not use the Super Icon of the logo as an abbreviation for Redington; its intended purpose does not include such usage.

Super Icon of the logo can be used for watermarks and creative background accordingly.



DON'T

Do not substitute the stand-alone Redington for logo placement in partnerships with Redington. Always use the full-color logo.



Logo Usage Guidelines











Avoid placing the full-color logo over obstructive images, colors, or patterns. Ensure the logo remains clearly visible, preferably against a solid background.



DON'T

Please refrain from stacking or rearranging any of the elements within the design.



DON'T

Do not alter the color of the fullcolor logo in any way. Maintaining the integrity of the original color scheme is crucial for brand consistency and recognition



DON'T

Please refrain from utilizing the grayscale version of the logo in your creatives. Opting for the full-color logo ensures maximum impact and consistency with our brand identity across all platforms and materials.



Organizer Brand

When Redington hosts an event, our brand takes the lead. In such cases, the Partner Logo gracefully concludes the lineup. Conversely, if the partner brand takes the helm, their logo rightfully opens the stage, followed by Redington's.

Redington is the organizer





Our partner is the organizer





In General: Redington Logo is positioned at the top right corner to all assets and events in social media.







Logo sizing (Horizontal partner logo)

Ensure that the height of the partner's logotype matches that of the Redington Logo.

It's acceptable if the partner's logo extends beyond the boundaries of the Redington type height. In cases where the partner's name is longer, slight adjustments may be necessary to visually align the sizes of both logos.

Also use '|' between the partner branding and the Redington logo.









Logo sizing (Visual Logo Weight)

When incorporating a partner's logo in a vertical lockup or unconventional orientation, it's essential to ensure visual harmony between the logos.

One **helpful technique** is to squint your eyes until the logos blur slightly. Ideally, both logos should appear to possess similar visual weight.

Avoid basing the logos' sizes solely on their actual dimensions. For instance, while the Redington Logo and partner logo may have the same width, they may not appear visually equivalent in size.













Logo alignment (static applications)





DC

Align logos based on their baseline, especially when the partner logo is displayed in a horizontal lock-up.





DO

When the partner logo is presented in a vertical lockup, it's crucial to center-align the logos for optimal visual balance and alignment.



Logo clear space (static applications)

Ensure a minimum distance, equivalent to the width of the Redington Icon, between logos in static applications such as print ads, digital banners, or emails. Expanding the clear space to twice the width of the Redington Icon, especially when using the "|" separator, is ideal when ample space is available in the creative.

Additionally, ensure there is adequate spacing around the edges of the creative to enhance brand visibility.







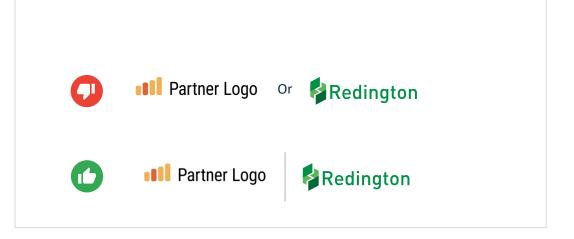


Logo lock-ups



Switching to Cloud has never been easier than with [Partner].

Large companies all over the world are switching to Google Cloud with the support of [Partner]. From 50 seats to 50,000, our partnership means that your migration...





DC

Our 1st preferred positioning is top right corner.

Use the Redington Logo always on first and partner brand logo after our Logo when Redington is the lead player. Expand on specifics of the partnership in supporting copy.



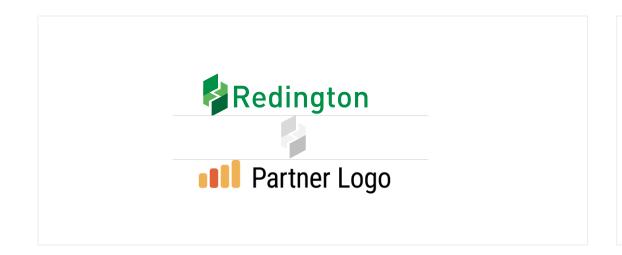
DON'T

Use '|' ' between the partner branding and the Redington logo.

Don't use elements like '+', 'or' between the partner branding and the Redington logo when Redington is leading. This is dependent on partner brand guidelines.



Logo Stacking









DC

When stacking logos, the minimum height of the clear space should still be of one Redington Icon.



DON'T

Left align the stacked logos, and place the Redington logo on top in the designs.

Left Static applications:



DON'

Center Static applications: Center-align the stacked logos according to the design.



Logo Stacking



DO

When stacking logos, it's essential to maintain a minimum height or width of clear space equivalent to at least one "Redington Icon". This ensures that each logo maintains its visual prominence and clarity within the design.



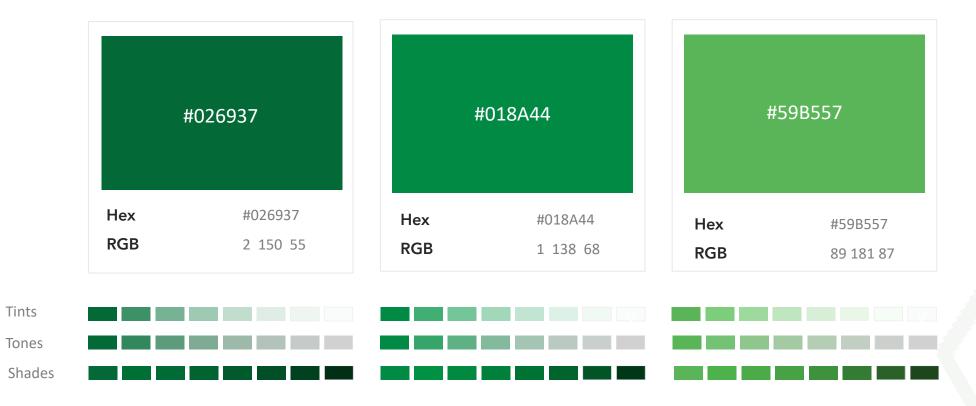




Brand Colors

Primary color | Tints, Tones & Shades

We have 3 brand colors. Tints, tones and shades of each brand color can be used in all kind ko creatives.

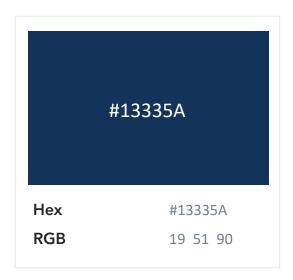




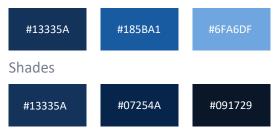
Brand Colors

Secondary color | Black and white

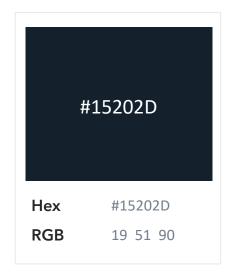
Secondary Color

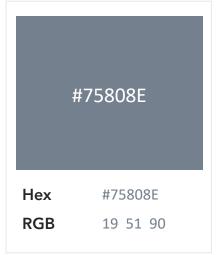


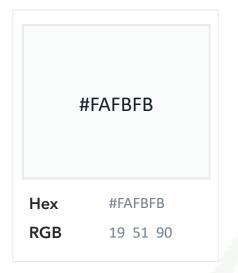
Tints



Our Black and White for Fonts and Creatives.

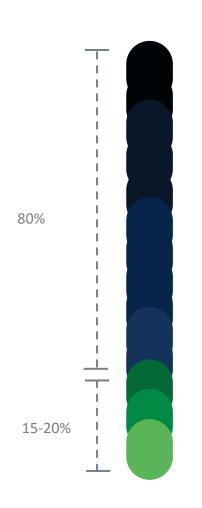








In Tech Adaption Creatives



Sample



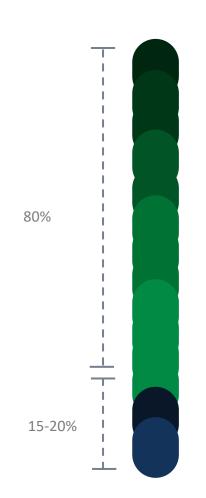


15-20% primary colors 75-80% secondary color.

Ratio – 20:80 (10-20% of breathing space)



Humanizing Adaption Creatives



Sample



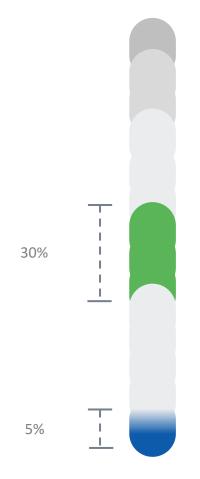


70-80% primary colors 10% secondary color.

Ratio – 80:10 (10-20% of breathing space)



Primary Color and White



Sample

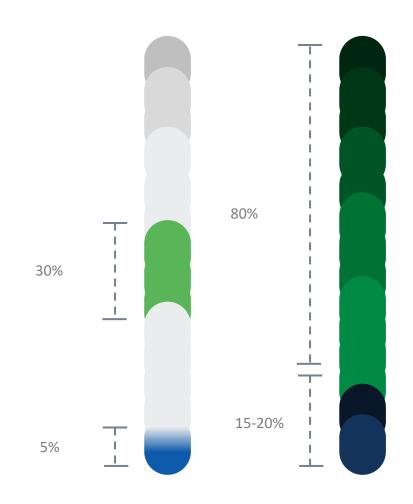




30% primary colors 5% secondary color for fonts and 60% white. (10-20% of breathing space)



Logo Enhancements Creative



Sample



Creative made with logo enhancements is approved either on 30-50% Redington Green or 80-100% of Redington green

(10-20% of breathing space)



Typography AvenirNext Font

Aa

AvenirNext Thin

AvenirNext Regular

AvenirNext Bold

Abcdefghijklmn

Opqrstuvwxyz

ABCDEFGHIJKLMN

OPQRSTUVWXYZ

1234567890!?

Abcdefghijklmn

Opqrstuvwxyz

ABCDEFGHIJKLMN

OPQRSTUVWXYZ

1234567890!?

Abcdefghijklmn

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Creative | Graphic Narratives



Humanizing Imagery

Live Samples















Tech Adaptions

Live Samples





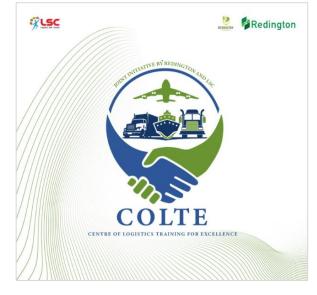


Social Media Assets



Usage Scenarios









DO

Size the Redington logo to **visually balance** with partner logos, provide ample clear space.



DO

Lead with the partner logo when the partner is leading the initiative.



DO

Redington Logo can be on top right corner as per the design preferences.



Usage Scenarios Logo sizing

Logo should be 1/4th of the square frame creative if using in only Redington logo

A size slightly smaller than one-fourth of the creative can also be considered. However, ensure that the logo remains sufficiently visible and legible, avoiding excessively small sizes.

When incorporating two logos (Redington Logo & Partner Logo), ensure that both logos should not extend beyond half of the square frame creative.











Usage Scenarios Logo sizing

Logo should be slightly smaller then 1/4th of the landscape frame creative if using in only Redington logo

Using three logos consecutively is acceptable. Ensure that all logos are scaled down proportionately so that none extend beyond half of the creative area.



Partner Logo | Partner Logo | Redington



Usage Scenarios

Logo spacing around the edges

Place the Redington logo with one Redington icon's space from the edges. Utilize the icon as a guide for positioning the Redington logo.

Observe carefully how icon is positioned from top and right edge. Use same positioning as the guide



Sample





Usage Scenarios

Do's & Dont's









DON'T

Don't use the full color Redington logo on busy backgrounds. Instead, use the reversed (white) version.



DON'T

Don't place the logo too much attached with the edges.



DON'T

Avoid placing excessively small logos, as this diminishes their visibility and importance within the brand hierarchy.



Event Guidelines



Standees

Logo & Content Placement Rules

We prefer 3 options for logo placement for standee.



Option 1: Redington Logo at the top-right corner, Partner Logo on the left.

Option 2: Both Logos at the top-right corner, with Redington's placed first.



Option 3: Both Logos at the center top, with Redington's placed first.

Sample





Standees

Logo & Content Placement Rules

Sample



- ✓ Adopt a minimalist approach featuring a headline, subhead, and product image. Refrain from using busy images or illustrations; prioritize clear callouts and product visibility.
- ✓ Keep standee messages short, crisp, and to the point. Avoid lengthy stories; instead, focus on crafting catchy catchphrases to grab the attention of onlookers.
- ✓ When using standees to convey important information, prioritize placing it at the top rather than the bottom. Ensure that the most crucial information, aimed at visitors' attention, is positioned at eye level for optimal visibility.
- ✓ Only use high-quality graphics on your standees and banners. The images and graphics you choose should be pleasing to the eye and should help you get your message across.



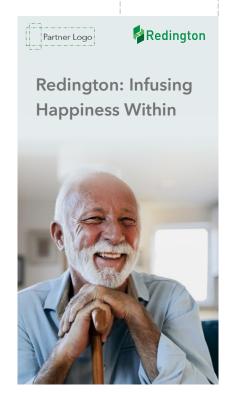
Standees

Logo & Content Placement Rules





Logo should be slightly bigger then $1/4^{th}$ of the width.



7

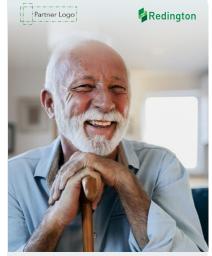
Don't make the logs too big. It effects breathing space.





Important information should be placed on 2/3rd part of the standee.





Elevate your Connectivity with Redington No Information fill 2/3rd

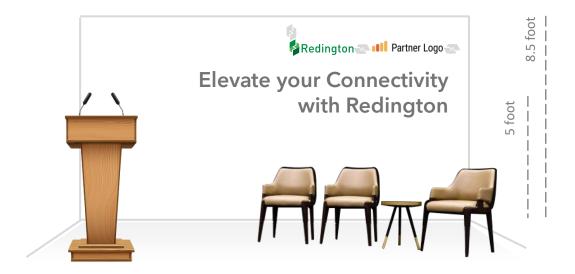




Backdrop

Logo & Content Placement Rules

We prefer 3 options for logo placement for standee.



Option 1: Both logos aligned at the right edge, with Redington's leading. Content also right-aligned, enhancing visibility and stage presence with respect to the elements over the stage.

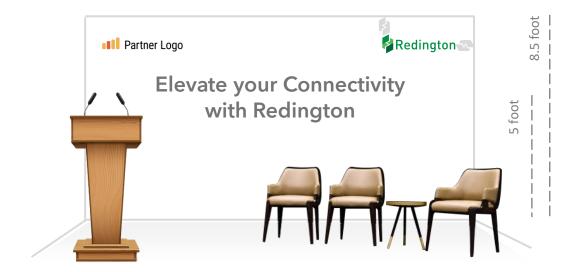
- ✓ Logo of the units is always in a formal position; should be placed at a height of at least 6 feet or more so as not to be covered by the person standing on the stage; dark at the feet;
- ✓ Place the logo with one Redington icon's space each other & more one Redington icon from edges. Utilize the icon as a guide for positioning the Redington logo.
- ✓ The name / main content of the event must be at a height of 5.5 feet or more. Text can be used at the background too in a creative way, according to the design.
- ✓ Text should apply according to the standard identity font of the brand identity. But if it is a special event, you can use fonts that are not in the brand identity guidelines, but best represent the theme, concept of the event



Backdrop

Logo & Content Placement Rules

We prefer 3 options for logo placement for standee.



Option 2: Both logos aligned at the right edge, with Redington's leading.

Content also right-aligned, enhancing visibility and stage presence with respect to the elements over the stage.



Option 3: Both logos aligned at the right edge, with Redington's leading.
Content also right-aligned, enhancing visibility and stage presence with respect to the elements over the stage.



Podium Branding Rules



- ✓ Logo should be places on top part of the podium.
- ✓ The Content should end till 2/3rd of the podium. Leave bottom part empty according to the design, as it doesn't give visibility.
- ✓ Better design prefers only brand logos on the podium. Which completely depends on podium design you choose.
- ✓ For partners, sponsors or participants—use all of the logos independently but with equal weight.



Corporate Gifting

Branding Rules

This is to express our heartfelt gratitude for our employees, clients and partners unwavering support and dedication. Their contributions have been invaluable, and we're truly grateful for the trust and partnership you've shown us.

- Embrace a minimalist design ethos with clear logo placement, favoring our full-color logo.
- Opt for straightforward messaging complemented by creative typography; brand fonts are optional.
- Minimalistic use of Redington green. Use one darker shade or stroke from Redington green.
- ✓ Prioritize premium and elegant branding over the gifting presentation.





Communication Assets



Redington Letterhead

- ✓ Logo should be placed prominently at the top of the letterhead, aligned to right.
- Ensure the logo size is consistent with other brand collateral and maintains legibility.
- ✓ Use brand-approved fonts for all text on the letterhead, including the company name, address, and contact information.
- Maintain consistency with the brand's color palette.
- ✓ Maintain whitespace around the letterhead edges, at least double the width of the Redington Icon, to uphold a clean and professional appearance..







Email signature



Use front facing simple and professional photo. Logo extension is optional.



Business card





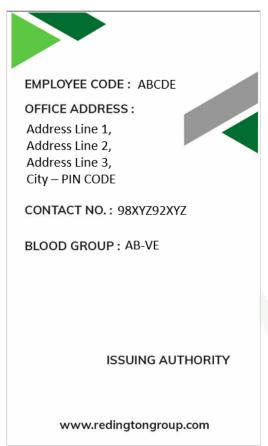
Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua.



ID card

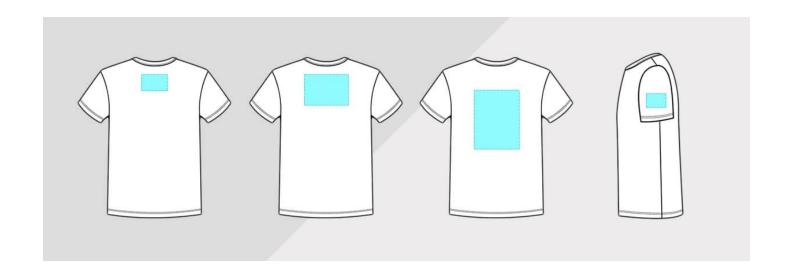
Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation ullamco laboris nisi ut aliquip ex ea commodo consequat.







Merchandise



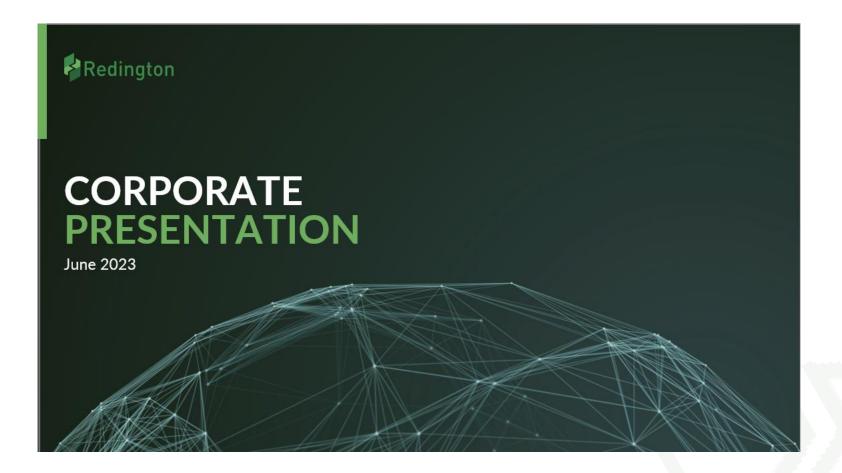


T - Shirts Mugs



Partner slide deck







EDM templates

Regular EDM

Create your regular email in with a way.

This can be made with the help of word doc with the help of tables. Sending your important EDM in a presentable layout is a mandate to maintain brand hierarchy.

Learning Guide & Template



New Team Member Announcement



Dear Team.

Kickstarting the first week of FY25 with team expansion!

I am excited to introduce our two newest colleagues who have joined the marketing team, Manjusha Jha and Lokeshwar Singh Bandral.

With the addition of fresh content and design talents to our team, we look forward to amplifying our shared digital synergies for more powerful campaigns, websites, EDMs and communication initiatives. Wishing us all a terrific New Financial Year 2025.



Social Media Content Marketing Specialist Manjusha Jha comes with good experience in social media copywriting and strategic communication, gained from her tenure at ETV Bharat, Ramoji Film City, Mahindra First Choice Wheels, and The Markups, Pune. Beyond her professional achievements, Manjusha also finds solace in yoga and enjoys singing.



Web Marketing Specialist

Bringing a robust background in web development and SEO, Lokeshwar Singh Bandral excels in crafting responsive websites, enhancing their search engine visibility, and navigating various web development technologies including HTML, CSS, JavaScript, PHP, WordPress, Shopify, and HTML mailers. When he's not coding, Lokeshwar loves to travel and explore new music.

Please join me in extending a warm welcome to Manjusha and Lokeshwar. Let's offer our full support as they embark on this exciting journey with us at Redington.

Best,

copyright @ 2023 Redington Limited. All Rights Reserved.

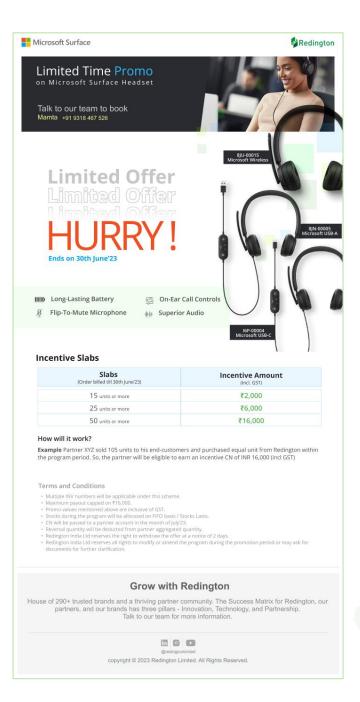
EDM templates

Designed EDM

Partner Logo can be placed to top left corner or before Redington logo like social media creative.

T&C should come at the end before footer. Use the footer template accordingly. Refer to next page for specified footer.

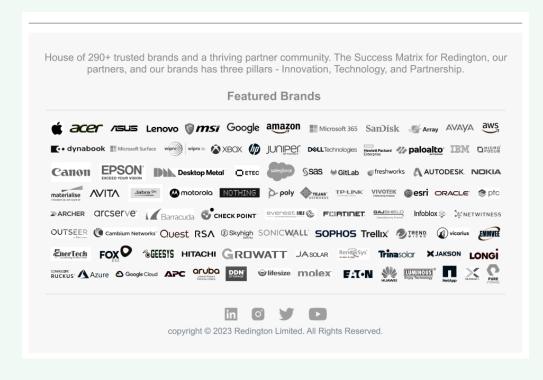


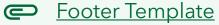


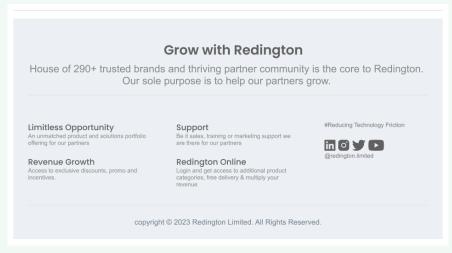




EDM templates







Grow with Redington

House of 290+ trusted brands and a thriving partner community. The Success Matrix for Redington, our partners, and our brands has three pillars - Innovation, Technology, and Partnership.

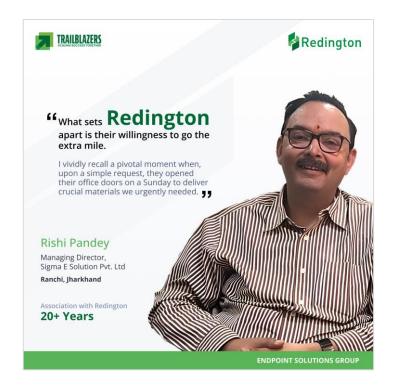
Talk to our team for more information.

in O

@redingtonlimited copyright @ 2023 Redington Limited. All Rights Reserved.



Social Media Template





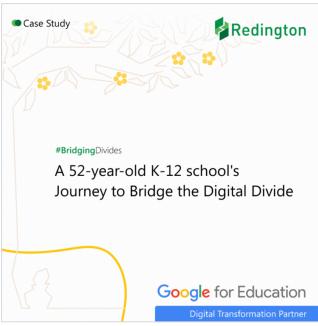




Case Study

Samples





- Ensure the Redington Logo appears on every page, positioned at the top right corner for consistent branding visibility.
- Incorporate the logo of the case study brand on the first slide only, with placement tailored to suit the design aesthetic.
- Include a necessary callout at the end of the case study to provide additional context or key takeaways.